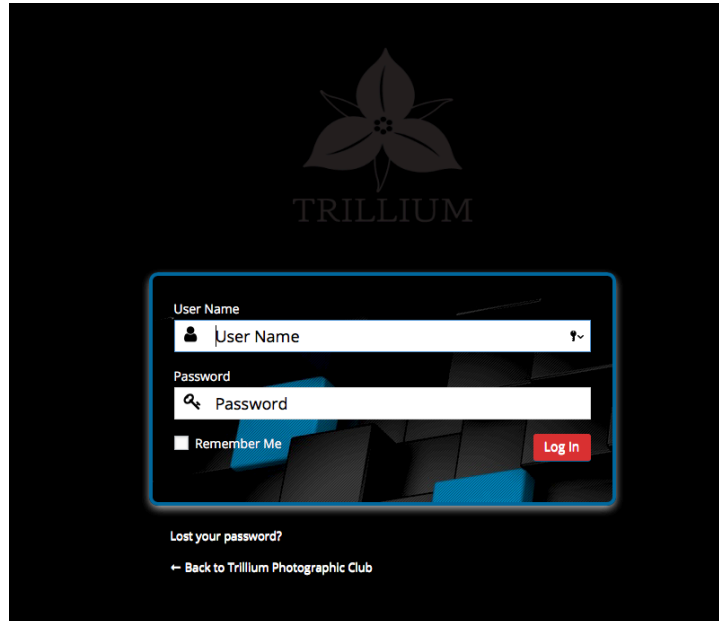


Instructions for uploading Clinic Images Online

1. Go to **stcphotoclub.ca**
2. Click on "**Member Login**" on the menu
3. You will be redirected to this **login screen**



4. enter your **email address** (the one you used when you registered as a member)
5. enter your **password**
6. click "**Login**"

Once logged in successfully

Click "**Members Area**" menu, then "**Submit Digital Images**" menu item

Please note:

You must login before you can upload your images

The menu "**Members Area**" will not display
until you have **logged in**.

June 2019 Test Clinic

Upload will close at 12:00 am June 16, 2019

*Club Level:	<input type="text"/>
*Member Number:	<input type="text"/>

Category / Comment (1 per clinic)	Title / Image File
*Category: <input type="text"/> Comment (1 per clinic): <input type="text"/>	*Title: <input type="text"/> Image File: <small>(Choose File)</small> no file selected
*Category: <input type="text"/> Comment (1 per clinic): <input type="text"/>	*Title: <input type="text"/> Image File: <small>(Choose File)</small> no file selected
*Category: <input type="text"/> Comment (1 per clinic): <input type="text"/>	*Title: <input type="text"/> Image File: <small>(Choose File)</small> no file selected
*Category: <input type="text"/> Comment (1 per clinic): <input type="text"/>	*Title: <input type="text"/> Image File: <small>(Choose File)</small> no file selected
*Category: <input type="text"/> Comment (1 per clinic): <input type="text"/>	*Title: <input type="text"/> Image File: <small>(Choose File)</small> no file selected
*Category: <input type="text"/> Comment (1 per clinic): <input type="text"/>	*Title: <input type="text"/> Image File: <small>(Choose File)</small> no file selected

9. Click the dropdown beside "**Club Level**" and choose the **level you are currently at.**

- Bronze
- Silver
- Gold
- Diamond
- Master

10. Enter the **STC member number** you have been assigned by membership.
11. Click the dropdown below "**Category**" and chose

- Open
- Nature
- Creative
- Variable

12. You are allowed to designate 1 of your 6 images to be commented on by the judge. Click the dropdown below "**Comment (1 per clinic)**" and select "**Comment Please**"

13. Enter a "**Title**" for your image. (provide a title for the image up to 32 characters)

14. Click "**Choose File**" – navigate to the location on your computer and click the file you are submitting to the clinic. (**please continue to follow the naming convention for your filenames that we used previously**)

15.Repeat these steps for the next 4 images – Total of 6 images per clinic can be uploaded.

16.Once you have your 6 images chosen click "**Submit**" button.
(You can choose to add 2 images click submit, and then come back later to add the 4 remaining images and click submit, as long as you complete your entries prior to the deadline date & time.)







Your screen should look similar to the following example.

Notice once an image has been uploaded a small "**Clear**" button displays to the right of the image.

June 2019 Test Clinic

Your images have been entered in the Clinic for Virginia Stranaghan:

*Club Level	Diamond
*Member Number	322

Category / Comment (1 per clinic)	Title / Image File
Category: Creative Comment (1 per clinic):	Title: Shade of Blue Image File:  clinic1-28C1_3_A_322_Shades_of_Blue.jpg
Category: Nature Comment (1 per clinic):	Title: Bull Frog Image File:  clinic1-28C1_3_N_322_Bull_Frog.jpg
Category: Nature Comment (1 per clinic):	Title: Monarch Butterfly Image File:  clinic1-28C1_3_N_322_Monarch_Butterfly.jpg
Category: Comment (1 per clinic):	Title: Dofasco at Night Image File:  clinic1-28C1_3_O-322_Dofasco.jpg
Category: Variable Comment (1 per clinic):	Title: And He is Off Image File:  clinic1-28C1_3_V_322_And_He_is_Off.jpg
Category: Variable Comment (1 per clinic):	Title: Canadian Victory Image File:  clinic1-28C1_3_V_322_Canadian_Victory.jpg

Add, Change or Delete

Should you decide that you wish to change an image previously submitted you logon repeating **Steps 1 thru 6**.

Once you are at the Clinic Upload Screen,

Click "**Clear**" beside the image you wish to remove.

If you wish to place a different image in its place, repeat **Steps 9 thru 16**.